

Setting up the TRIS Mailing List Subscription

1. Click on the url:

<https://ec.europa.eu/growth/tools-databases/tris/en/>

This will open up the website in your default browser, as seen in Figure 1.

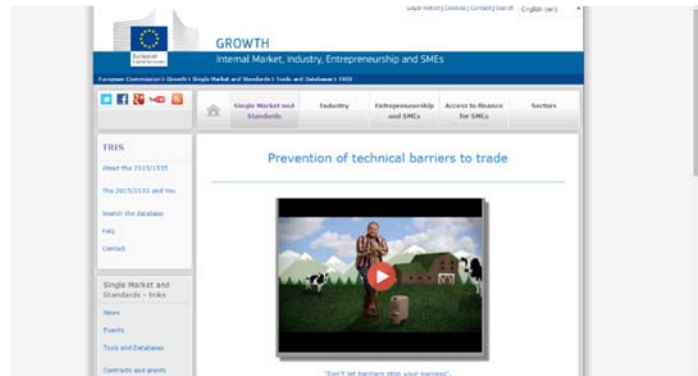


FIGURE 1

2. Scroll to the bottom of the page using the scrolling bar where you will see Figure 2.

3. Left click the "SUBSCRIBE NOW" button. It will then direct you to a new page as seen in Figure 3. There are three tabs labelled "Step 1", "Step 2", and "Step 3".

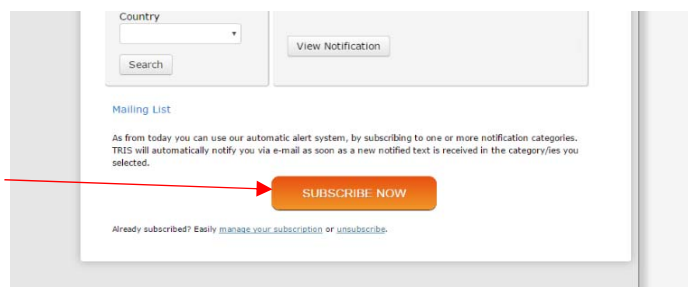


FIGURE 2

4. For the first tab, "Step 1", input the relevant details of "your e-mail address" which will be where the mailing list will be sent to, select "the country of origin" as Ireland with the drop down menu, select the appropriate option from the drop down menu for "You are, or you represent, a" shown in Figure 4 and select the language from "your preferred language"

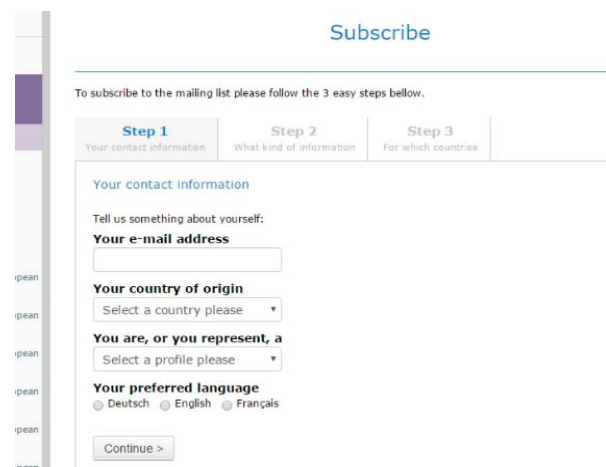


FIGURE 3

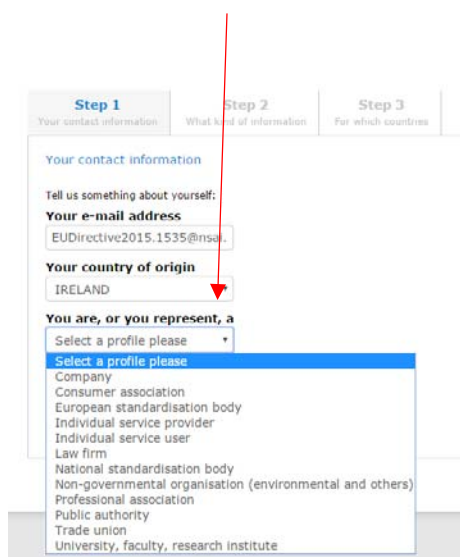


FIGURE 4

- Once the correct information is inputted and selected, left click the "Continue >" button as shown in Figure 5.

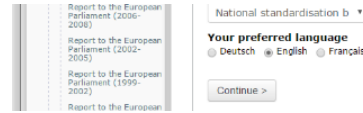


FIGURE 5

- You will be directed to the page shown in Figure 6, "Step 2" where you tick your selections for what you want to be informed of. The star in Figure 6 is the relevant "information areas" that you want to be informed about. The diamond in Figure 6 is the "specific types of notification", a subset to the main information areas. Once all the relevant "information areas" and "specific types" have been ticked, such as those in Figure 7, select the "Continue >" button.

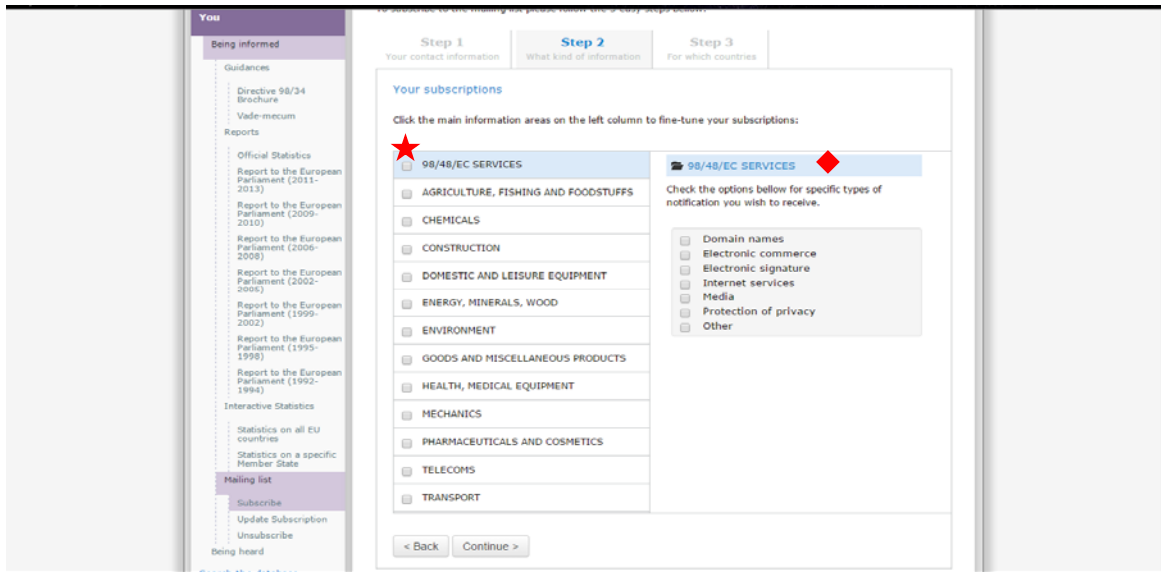


FIGURE 6

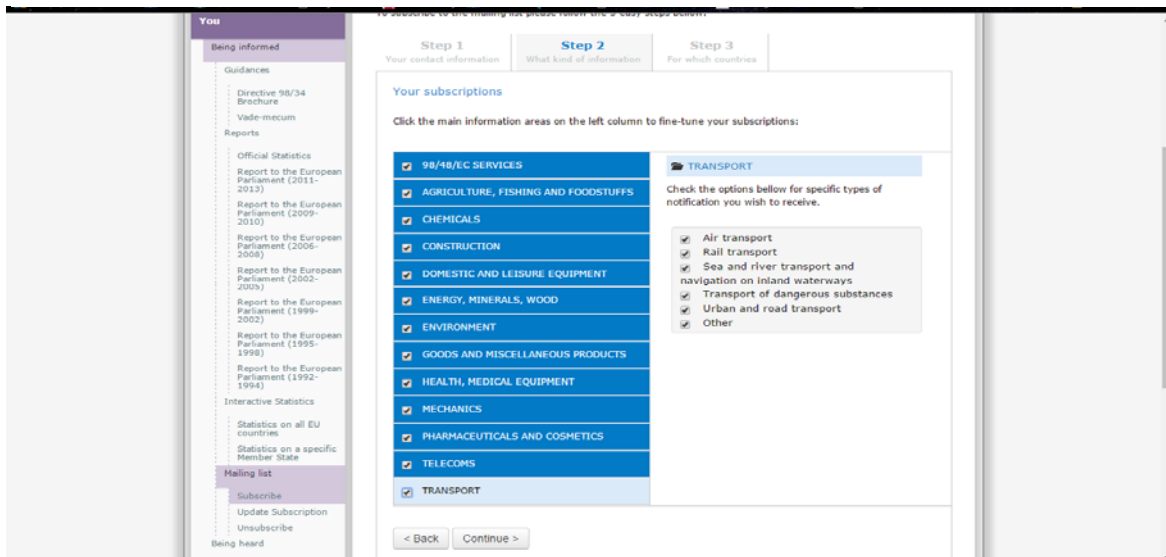


FIGURE 7

- The site will direct you to the tab "Step 3" as seen in Figure 8 where you select the relevant countries that you want to receive information about. Once you have selected the ones that you want, left click on the "Subscribe" button at the bottom.

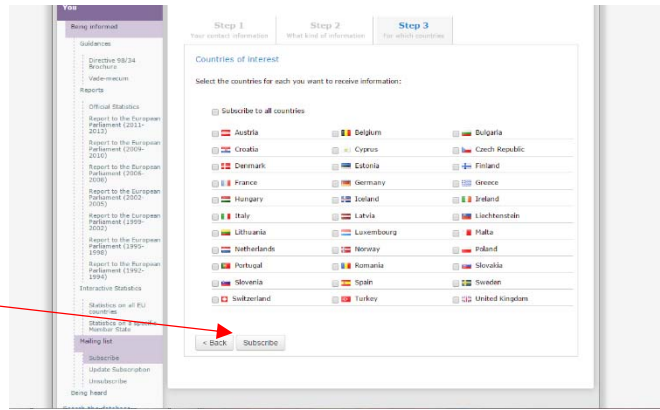


FIGURE 8

- You will be directed to the following site in Figure 9, which is the first step to confirm that you have subscribed.
- Open your e-mail inbox of the one that you have used to sign up to the mailing list in Step 4 of this guide.

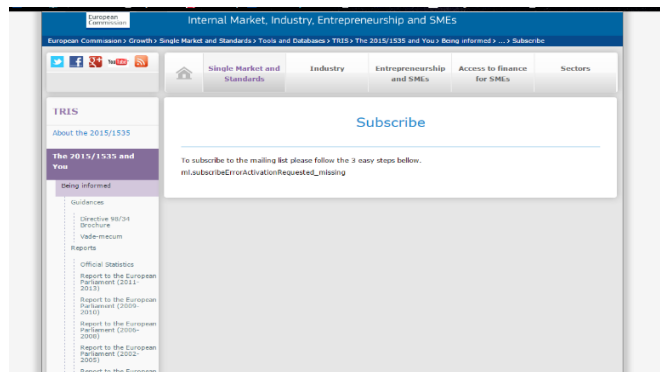


FIGURE 9

- You will receive an e-mail with the authentication process to activate the mailing list as shown in Figure 10. Select the link that says **"Authenticate request to activate your TRIS mailing list subscription"**

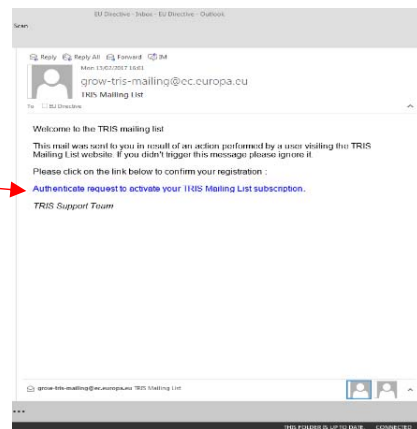


FIGURE 10

- The link will then open in the default web browser and display the areas that you selected to receive information about in "Step 2"/Step 6 of this guide, as illustrated in Figure 11.

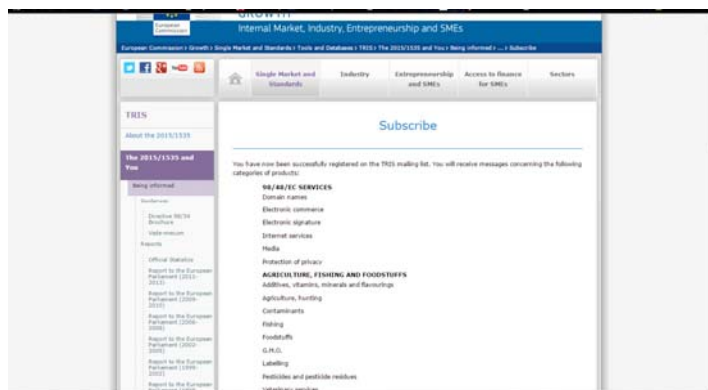


FIGURE 11

