



NSAI
REQUEST FOR ACCESS TO RECORDS under the
Freedom of Information Act, 2014

1. Details of Requester (PLEASE USE BLOCK CAPITALS)

Surname	First Name(s)	
Postal Address		
Tel (home):	Tel (business):	E-mail:

2. Personal Information (If request is for non-personal information, go to 3. below)

(a) If you are requesting access to your personal information, you will need to provide proof of your identity. **A copy of the identifying document accompanies this Form:** [] Yes [] No (*tick one*)

(b) If you are requesting personal information in respect of another person, the written consent of that person is also required. **A copy of this consent accompanies this Form:** [] Yes [] No (*tick one*)

3. My preferred Form of Access is: (*please tick one*)

(a) **To receive photocopies** []

(b) **Other format** [] (*Please specify:*)

4. Details of Request

In accordance with Section 12 of the FOI Act 2014, I request access to records which are
Personal [] (*please tick*)
Non Personal [] (*please tick*)

Describe the records as precisely as you can. If you are requesting personal information please state precisely in whose name those records are held.

I request the following records:

Signed: _____ **Date:** _____