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|  | **REQUEST FOR QUOTATION****I.S. EN ISO 50001:2018 and SEAI EXEED**  |
| **Name of organisation:** |  |
| **Address:** |  |
| **Contact name:** |  | **Function:**  |
| **Telephone number:** |  | **e-mail:**  |
| **Direct dial number:** |  | **Web address:** |
| **Application applies to:** | [ ]  ISO 50001:2018 [ ]  SEAI Exeed Designed [ ]  SEAI Exeed Verified  [ ]  SEAI Exeed Managed  |
| **Integrated management system in place:***See note 1 for both single site and multi-site applications* | [ ]  Yes  | [ ]  No  |
| **Maturity of the EnMS:** *See note 2 for both single site and multi-site applications* | [ ]  0-2 years  | [ ]  > 2 years |
| **Transfer from other certification body:** | [ ]  Yes [ ]  No  | If ‘Yes’, please submit a copy of your current certificate of registration with this form |
| **SINGLE SITE information for quotation / application purposes*****For multi-site requests please go to MULTI-SITE SECTION*** |
| **ISO 50001:2018 - Nature of business / scope of certification:** |  |
| **EXEED - Nature of project:****Please provide a detailed description** |  |
| **Any** **temporary sites:** *See note 3* |
| **Annual energy consumption (TJ or equivalent):** *See note 4* | **No. and detail of energy types:***See note 5* |
| **No. and listing of significant energy uses (SEUs):** *See note 6*  |
| **No. of EnMS Effective Personnel:** *See note 7* [ ]  0-8 [ ]  9-15 [ ]  16-25 [ ]  26-65 [ ]  66-85 [ ]  86-175 [ ]  176-275 [ ]  276- 425 [ ]  > 426  |

***Please return completed forms to:*** ***certification@nsai.ie***

 **MULTI-SITE SECTION**

**Please complete the table below for all sites within the multi-site**

|  |  |  |  |  |  |  |  |
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| **Site No.** | **Site name and address**(please enter full address for each site) | **Site scope/nature of business**  | **Temporary****site Y/N**(Note 3) | **Total consumption****(TJ)**(Note 4) | **No. effective personnel**(Note 7) | **No. energy types**(Note 5) | **No. SEUs**(Note 6) |
| HQ |  |  |  |  |  |  |  |
| 1 |  |  |  |  |  |  |  |
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| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |

*Continue to add lines as required*

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 **NOTES 1 - 7**

***Note 1*** Integration:
To mark as “Y”- The EnMS (Energy Management System) shall be under a centrally controlled and administered planning process and be subject to central management review and shall have completed one management review prior to the NSAI starting its audit. The relevant sites (including the central administration function) shall be subject to the centrally managed internal audit program prior to the NSAI starting its audit. It shall be demonstrated that the central office has established an EnMS and that the whole organisation under the scope of the EnMS audit meets the requirements of the EnMS. The central office shall demonstrate its ability to collect and analyse data from all sites included in the scope and boundaries.

***Note 2*** Maturity of the EnMS:
Please tick the appropriate box in terms of number of years of auditable records available for review (records would include energy reviews, nPIs, EnBs, projects, audits, metering, operational control, PM, servicing, calibration, competency).

***Note 3*** Temporary sites:

Location (physical or virtual) where a client organisation performs specific work or provides a service for a finite period of time, and **which is not intended** to become a permanent site.

**Note 4** Annual energy consumption (TJ or equivalent):

The consumption is made up of the total of all energy types for a single site application and per each individual site for a multi-site application. The preferred unit is TJ but other equivalent units such as **kWhrs or BTUs can be used.**

***Note 5*** No. of energy types:
Types would include Electrical, Natural Gas, Fuel Oils, LPG, Renewables, Steam, Compressed Air for example.

***Note 6*** No. Significant energy uses (SEUs):
An SEU is **an energy use that accounts for substantial energy consumption and/or offers considerable potential for energy performance improvement. Examples would include equipment, systems, processes, or facilities**that use a significant amount of energy or have a clear opportunity for improvement. Please note the number for a single site application and the number per individual site for a multi-site application. Please note the types of SEUs in the additional information section in the single site application and the additional information column in the multi-site section application table.

***Note 7*** Effective personnel:

Effective personnel – Individuals who are competent, aware and involved in managing and implementing the Energy Management System. Also individuals who hold responsibility for decisions impacting the Energy Management System; E.g.: Energy team, facilities personnel, engineering personnel, procurement personnel

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| *For information on purchasing the standard I.S. EN ISO 50001:2018 please visit* [*www.standards.ie*](http://www.standards.ie) *or contact 01- 857 6730* |