

Annual Assessment /Surveillance Scheme for Installers of Blown Loft Insulation **– 2009 Price Guide and Terms**

1. Frequency of Inspections Per Registered Installer:

Year One: One visit to Installers Office

+ One visit to witness installation of Blown Loft Insulation

Year Two and Subsequent years: One visit to Installers Office

- + One retrospective visit to property where the product has been installed. The Blown Loft Insulation Certificate Holder is to provide lists of all properties insulated by each Installer/Team (with all necessary contact information). NSAI Agrément will then identify one property per installer willing to be inspected to insure installation details meet the requirements of the NSAI Agrément Certificate

Extra Visits: NSAI Agrément reserves the right to carry out extra visits. Where an extra visit is required, due to malpractice by the installer, an additional charge to the Installer will apply.

2. Price Guide

Annual Charge for Assessment/Surveillance per Installer: €1,500

3. Installers Operating More Than One Team.

Installers operating more than one team will incur charges as follows of ...

- €1,500 for the first team and €750 for each additional team when the Assessment of each team is performed on the same day.
- €1,500 for each team, when the Assessments are performed on different days

Allowances may be made, regarding charges, if Assessments are arranged (in advance, with NSAI Agrément) to be performed concurrent with the Surveillance of CWI installation.

Installers who apply to change from the installation of one Certificate Holders insulation system to another are eligible for NSAI Agrément charges as follows: For applications made within six months of previous audit, a charge of €750 will apply. No re-audit will be required. Note; this only applies when the same product type is to be installed. i.e. Installer of Cellulose Fibre changing to a new NSAI Agrément certified Cellulose Fibre product. If the product type is to change, a full audit charge of €1,500 will apply.

For applications made after six months since previous audit a charge of €1,500 will apply. A full re-audit of installer will be required.

4. Terms

NSAI Agrément operates a 'Surveillance Year' from 1st January to 31st December each year.

Prospective installers should apply to NSAI Agrément via the Certificate holder using 'NSAI Agrément Approved Installer' Application forms (attached). This

application should be accompanied by the above application/annual surveillance fee. Once assessed and registered, in year two and thereafter, an invoice will be sent to Approved Installers following the annual surveillance visit. Invoices will be based on available knowledge of NSAI Agrément at the time of sending, regarding number of teams being operated. A further invoice will be sent if required, for any shortfall that may be applicable. The Installer must notify NSAI Agrément when their operation is expanded by the addition of an additional Team(s)/Operatives. All operatives who have satisfactorily completed the training programme operated by the Certificate holder must be issued with and carry an Identification Card issued by the Certificate holder.

Terms - New Installers Applications

New Installers not assessed until after October (due to late applications) will not be include on the NSAI Agrément list of Registered Installers until the new registration year - January of the next year) unless specifically requested by the Installer. In such a case the Installer will also be eligible for a Surveillance Audit in the new registration year with full the Surveillance charge to apply.

5. Assessment/Surveillance Reports

On completion of the Assessments/Surveillance, letters will be sent by NSAI Agrément to installers, informing them of the audit findings. Any issues raised must be resolved before the next Surveillance visit. Copies of these letters will also be sent to the Certificate holder.

6. Registration / Registration Numbers

Once assessed and found to comply with the installation requirements of the NSAI Agrément Certificate, Installers will be allocated an NSAI Agrément Registered Installers Number, and included on a list of NSAI Agrément Registered Installers for Loft Insulation posted on the NSAI Agrément website, which will be updated monthly or as required Subject to conditions identified in Paragraph 4 - Terms. Existing CWI Installers assessed for the Installation of Blown Loft Insulation will be allocated a second/distinct NSAI Agrément Registration Number on this distinct register to reflect the Loft insulation product being installed.

7. Use of the NSAI Agrément Symbol

NSAI Agrément Registered Installers must display the NSAI Agrément Logo, Certificate Number/s and Registration Number/s on all company stationary and installation vehicles as detailed in NSAI Agrément 'Use of the NSAI Agrément Symbol' Information sheet (attached).